

# HICKLING BROAD SAILING CLUB CIO

## HOUSE RULES

### GENERAL

1. Members are responsible for keeping the Clubhouse and site clean and litter free. Any items taken from the Clubhouse must be returned by the user. To prevent annoyance to other members the use of radios is not allowed.
2. In the interests of hygiene, dogs are not allowed in the Clubhouse, and must be kept on a lead on site.
3. Sail loft stowage is provided for sails and small gear at the owner's risk.
4. After a period of 6 months the club reserves the right to dispose of unclaimed lost property.

### FIRE RISK

5. With the exception of the galley and Club car park, no cooking apparatus is to be used in the Clubhouse or on site. No barbecues are to be used on the site other than by approval of the Committee, with a Committee member present and when for the purposes of an authorised club event.
6. Petrol engines and fuel must not be stored on the site and are banned anywhere within 15m of the Clubhouse, with the exception of the Club's boats and fuel supplies.

### CLUB SITE

7. No fishing or shooting is allowed on the Club site.
8. The Club's quay headings and pontoons are for the use of members' sailing craft, tenders, rowing skiffs and small craft only.
9. Overnight mooring, limited to three nights, is allowed only by prior permission of a Flag officer of the club.
10. Boats with abrasive gunwales must avoid causing damage to adjacent boats when moored.
11. To avoid inconvenience to others at the launching ramps, members must move their trolley immediately after the boat is launched to a place where it will not obstruct others wishing to move their boats.
12. Members are only permitted to use sailboards with their rig attached from the Club site when the Club flag is not being flown. Note – the Club flag is usually flown at organised Club events.
13. Members using their craft from the Club site or taking part in club activities are obliged to hold third party insurance. This applies to all types of craft, including small craft.

## **BERTHING**

**14.** Members wishing to berth any craft on the Club site must make an application and pay the appropriate berthing fee before doing so. The berthing fees for the subsequent year shall be set annually at the AGM.

(a) The different types of berthing fee are as follows:

Season:

Summer (1<sup>st</sup> March – 31<sup>st</sup> November)

Winter (1<sup>st</sup> December – 28<sup>th</sup>/29<sup>th</sup> February) and:

Boat type:

Standard dinghy (includes tenders and rowing skiffs)

Catamaran

Small craft (canoe, kayak, sailboard, paddle board)

Junior dinghy (a dinghy used exclusively by a child or junior)

Junior small craft (small craft used exclusively by a child or junior)

(b) Dinghies, catamarans, tenders and rowing skiffs must be berthed in the berths allocated to them by the Berthing Master on appropriate trolleys (not road trailers). Members should endeavour to ensure that their trolleys are in a fit state to allow the boat to be moved. Rowing skiffs which are easily carried may be berthed without trolleys.

(c) Small craft must be kept in the areas reserved for them.

(d) Road trailers may be kept in the Club's trailer park on payment of the appropriate fee at the owner's risk, but may not be left on other areas of the site. Road trailers must be clearly marked or labelled with the name of boat and/or its class and sail number, or the name of the owner/member.

(e) Adhesive berthing labels as supplied must be prominently displayed on all craft in one of the positions stipulated by the Berthing Master. Launching trolleys must be labelled with the name of boat and/or its class and sail number, and the name of the owner/member.

(f) Boats and associated equipment, whether placed in a properly allocated berth or not, may be moved if required under the supervision of the Berthing Master or a Flag Officer without the committee being liable for any loss or damage, however caused.

(g) A berth is allocated to a specific club member, not the boat. If a member sells their boat to another member of the club it does not automatically entitle that member to that berth. If a member wishes to change their boat they must inform the Berthing Master.

(h) If a berth is not being occupied, the member to whom it has been allocated may be requested to give it up in favour of another member who requires a berth. If the berth has not been occupied up to that date during the season, a refund of the fee shall be given.

- 15.** The Club shall at all times have a lien over a member's or former member's or any other person's boats parked or moored on the Club premises or Club moorings, in respect of all monies due to the Club, whether in respect of arrears of fees or subscriptions or otherwise. If at any time any fees or charges payable to the Club (as decided by the club rules or in respect of temporary storage by the Club committee) by any member or former member, or any other person, in respect of the keeping of a boat and associated equipment on the Club grounds shall be six months or more in arrears, the committee shall be entitled to secure the boat or move it to a place of safe keeping without being liable for any loss or damage to the boat howsoever caused.

Upon giving three months' notice in writing to the member or former member, at his last known address shown in the register of members, or to the last known address of the boat owner or keeper if they happen not to be Club members or former members, the committee shall be entitled to sell the boat and associated equipment. The committee may deduct any monies due to the Club (whether by way of arrears of subscriptions or mooring fees or otherwise) from the net proceeds of any sale, before accounting for the balance (if any) to the member or former member or boat owner or keeper. Alternatively, any boat which in the opinion of the committee cannot be sold may, upon such notice as aforesaid, be disposed of in any manner the committee may see fit and the expense recovered from the member or former member or boat owner or keeper. In the case of a boat stated to be jointly owned the provisions of this rule shall be effectual in respect of all parties expressing a legitimate interest, the proof of which shall lie with them.

Where the sale of a boat and equipment leaves a positive balance, it shall be the responsibility of the original owner to claim the balance from the committee in writing within four years of the original default. Unclaimed funds shall become the property of the Club.

The committee shall implement action as above in all cases except where the Commodore and Berthing Master are aware of a member or owner being in distressed circumstances in which case it shall be at their discretion whether the rules are implemented.

## **SAILING VISITORS, TEMPORARY MEMBERS, DAY MEMBERS AND TRAINING COURSE MEMBERS**

**16.** The following types of short-term membership are available:

- (a) **Sailing Visitor.** The name of any visitor to the club who wishes to sail must be entered in the visitors book by their host member who must accompany them. Such visitors are persons, other than members or day members, who are invited to the site by a Club member to sail a member's boat, or to crew a Club boat. A member may introduce not more than three Sailing Visitors on any one day, and the same Sailing Visitor may not be introduced more than six times during any one season unless prior permission is sought from the Committee. A Sailing Visitor may sail a member's boat from the site and use the facilities of the Club.
- (b) **Temporary membership.** Any non-member wishing to sail from the Club site in a boat which is not owned by a Club member, or to helm in Club races, must become a Temporary Member on payment to an official of the club such a fee as determined by the committee. Temporary members may join Club races but are not eligible for points or trophies, and may use the Club facilities for the duration of the membership. The same person may not be a Temporary Member for more than three separate days or two weeks in any one season. Temporary Members may have a Club access card only for the duration of the membership upon payment of a deposit to an official of the Club. The deposit is to be determined by the committee. Temporary Members may not hire Club boats nor helm a rescue boat.
- (c) **Day membership.** A membership, available to adults and juniors, with limited privileges, which is available at organised Club events only, to enable the person to try sailing as a crew in either a Club boat or a member's boat, and use the Club facilities, for a maximum of 2 occasions per year.
- (d) **Training membership.** Non-members undertaking a Royal Yachting Association approved training activity at the Club may use the facilities of the Club while attending this training. They may helm a Club boat or safety boat, as appropriate for the training being undertaken.

## **SECURITY**

**17.** Except during organised Club events, access to the Clubhouse during its opening times is restricted to members with a Club access card. The Clubhouse must not be left unlocked and unattended.

**18. Clubhouse Opening times:**

January and February	Closed
March (after working party)	07.00hrs – 19.00hrs
April	06.00hrs – 20.00hrs
May, June, July, August	06.00hrs – 2200hrs
September	06.00hrs – 20.00hrs
October	07.00hrs – 18.00hrs
November (until working party)	07.00hrs – 18.00hrs
December	Closed

These rules have been framed to ensure the smooth and efficient running of the Clubhouse and site – failure to observe them may result in the member having membership terminated under Constitution clause 9(4)(a)(iv).

The House Rules are determined by the Management Committee, who have the right to temporarily waive or vary them depending on the circumstances. The House Rules may be amended by the Management Committee at any time: should this occur Members will be notified.